

Apr 10

Wednesday, March 26, 2025 11:18 AM

NIS Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Sandra Chow

Minutes: Samantha Zou

Matters to follow up:

1. JEDI – Weekly Update
2. NIS Policies & Procedures – Weekly Update

Proposals or Agenda:

3. All Faculty Meeting
4. 2025/2026 School Calendar
5. HUB Engagement

Outcomes		
Description	By When	By Whom
1. JEDI group will provide optional individual IDI (Intercultural Development Inventory) debrief sessions for teachers.	/	JEDI
2. SLT had follow-up meeting on April 10 th to review the NIS policies & procedures document matrix. Clarified the structure and required updates for policies and handbooks. SLT will communicate with relevant department heads to review their own section. The next follow-up meeting will be scheduled in May.	Ongoing	SLT
3. SLT confirms the agenda for next all faculty meeting on May 13 th . Sandra will share the updated child protection document, and Arek will introduce the new health insurance provider.	May 13	SLT
4. SLT has finalized the semester dates for 2025/2026 school year : <ul style="list-style-type: none"> • Semester One ends: Friday, January 16, 2026 • Semester Two starts: Monday, January 19, 2026 	/	SLT
5. SLT brainstormed ideas to support library team for promoting literacy in HUB space while keeping space looking professional/clean. Sandra will follow up details with librarian.	Ongoing	Sandra