

# Apr 30

Wednesday, April 30, 2025 2:07 PM

## NIS Meeting Summary

**Type of Meeting:** Senior Leadership Team (SLT) Meeting

**Attendees:** Arek Owczarek, Laurie McLellan, Sandra Chow

**Minutes:** Samantha Zou

### **Matters to follow up:**

1. JEDI – Weekly Update
2. NIS Policies & Procedures – Weekly Update
3. Schedule for Eric Sands
4. SY25/26 Calendar

### **Proposals or Agenda:**

5. Summer Classroom Access
6. Activities Connection Sessions

Outcomes		
Description	By When	By Whom
1. Lei Jing has formally announced her decision to step down from the JEDI Taskforce at the end of this school year. JEDI taskforce will share the process for selecting her replacement with everyone.	Ongoing	JEDI
2. This week, SLT made progress on the following document reviews: <ul style="list-style-type: none"> <li>• Operation &amp; Finance (Part I): Reviewed by Arek and Laurie, revised sections will be submitted for board approval.</li> <li>• Curriculum Review Cycle: Reviewed by Sandra and coordinators, to be reviewed and approved by SET.</li> </ul>	Ongoing	SLT
3. The weekly schedule for Dr. Eric Sands from Search Associates has been confirmed, the relevant meeting participants will be informed.	May 7-10	SLT
4. Sandra reinforced that May 5 is the final day for new school year calendar input. After that PTA will be invited to fill in their preferred event dates.	May 5	Sandra
5. Facility department has received a request to support new student campus access during July 31 to August 8. They will have a class designed to assist newly enrolled students in improving their English. Alex will follow up on details.	July 31 – Aug 8	Alex
6. Activities office hosted a sports team parent connection and feedback event on April 30. The next and final session has been scheduled for May 14 to connect with parents about activities.	Ongoing	Activities Office