

Apr 23

Monday, April 20, 2026 9:48 AM

Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Sandra Chow

Minutes: Samantha Zou

Matters to follow up:

1. NIS Policies & Procedures – Weekly Update

Proposals or Agenda:

2. Lockdown Drill Feedback
3. SLT-led Tuesday Meeting
4. Board Retreat
5. Child Protection Alerts
6. CCTV Access on School Buses
7. The Digital Access Agreement

Outcomes	By When	By Whom
Description		
1. The Personnel Handbook update is in progress. SLT will review it next week.	Week 31	SLT
2. Arek shared feedback from the latest lockdown drill. Due to the low survey response rate, in the future the survey link will also be published in the Primary and Secondary Schools' weekly bulletins for better notification. Also, in the future, an unannounced EVA/LD drill will be conducted each semester.	/	Arek
3. SLT discussed the agenda for the next SLT-led Tuesday Meeting, schedule for May 12 th .	May 12	SLT
4. 2026 Board Workshop is scheduled for May. Mr. Tim Carr will provide two days of training to board members, which will also be attended by new board members. The latest board meeting minutes will be finalized and shared in the next weekly Bulletin.	Week 31	Laurie
5. SLT confirms that, to improve the Child Protection Alerts procedure, any issue related to an officers' child/children will not trigger an alert to that officer.	/	SLT
6. SLT has approved that SET members have full CCTV access to School Buses.	/	SET
7. The Digital Access Agreement, submitted by IT Director, has been approved by SLT and will be implemented shortly.	/	IT