

Jun 10

Wednesday, June 03, 2026 12:51 PM

Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Sandra Chow

Minutes: Samantha Zou

Matters to follow up:

1. NIS Policies & Procedures – Weekly Update
2. Hospitality Budget

Proposals or Agenda:

3. 2027 Projects

Outcomes		
Description	By When	By Whom
1. Based on teacher feedback, a final review with HR department will take place to finalize Personnel Handbook updates.	Ongoing	Sandra & HR
2. As discussed, the Finance Department has made adjustments to the hospitality budget. The majority of it has been reallocated under the Operations & Finance Director's budget.	/	Arek
3. Arek informed that the EIW consultation proposal for the 2027 projects has been submitted, and a visiting schedule has been arranged for Thursday, 20 August and Friday, 21 August, 2026	Aug 20&21, 2026	Arek