

Aug 19

Monday, August 17, 2026 10:36 AM

Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Sandra Chow

Minutes: Samantha Zou

Matters to follow up:

1. CIS/WASC Accreditation – Weekly Update

Proposals or Agenda:

2. Tuesday Meeting
3. Updated Drill Schedule
4. Campus Access
5. Co-Active Coaching Course
6. Korean Saturday School

Outcomes		
Description	By When	By Whom
1. Sandra has shared the required documents for accreditation preparation with relevant personnel.	Ongoing	SLT
2. SLT reviewed the Tuesday Meeting Schedule and finalized the agenda for all-school meeting on September 8.	Sep 8	SLT
3. Updated Drill Schedule has been approved by SLT.	/	SLT
4. Sandra shared the latest updates on Campus Access policies. Relevant signage on campus will be updated accordingly.	/	Sandra
5. Laurie will attend the Co-Active Coaching course from Wednesday to Sunday this week (afternoon only).	Sep 19-23	Laurie
6. Korean Saturday School will begin on Aug 29.	Aug 29	Sandra