

Oct 28

Monday, October 26, 2026 9:48 AM

Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Sandra Chow

Minutes: Samantha Zou

Matters to follow up:

1. CIS/WASC Accreditation – Weekly Update
2. PTA Meeting
3. NIS Connect Rollout

Proposals or Agenda:

4. 2026 EARCOS Feedback
5. 2026-2027 Community Survey

Outcomes		
Description	By When	By Whom
1. Our preferred dates for the Preparatory Engagement Visit for accreditation have been sent to CIS by Sandra, we are awaiting confirmation.	Ongoing	Sandra
2. Arek shared feedback from the recent PTA meeting. The discussion focused on the procedures and protocols for PTA fund usage, as well as practical spending. A follow-up meeting will be arranged.	Ongoing	Arek
3. A meeting with InfoCare was held this week with regards to Phase 2 of NIS Connect, attended by the IT, Activities, Marketing & Communication, and Admission departments. The meeting covered student and community activities, trips and file collection. A brief follow-up meeting with SLT, SET and Activities Team will be arranged shortly for further discussion and planning.	Ongoing	IT/SLT/SET /Activities
4. 2026 EARCOS Conference took place in Bangkok from October 22-24. SLT shared feedback and reflections from various sessions.	Oct 22-24	SLT
5. SLT discussed the design of key questions and the timing for 2026-2027 Community Survey, and suggested to launch the survey via NIS Connect before 2027 Lunar New Year.	/	SLT