Nov 18

Monday, November 16, 2026 9:34 AM

Meeting Summary

Type of Meeting: Senior Leadership Team (SLT) Meeting

Attendees: Arek Owczarek, Laurie McLellan, Sandra Chow
Minutes: Samantha Zou

Matters to follow up:

1. CIS/WASC Accreditation – Weekly Update
2. Evacuation Drill
3. Science & Wellness Updates

Proposals or Agenda:

4. Reminder – LNY Dinner
5. Marketing & Admissions Presentation

Outcomes		
Description	By When	By Whom
1. CIS has informed NIS about the timing, training and preparation stages for their new accreditation protocol. The training will start in January 2027 (Semester 2 of school year 2026/2027).	Sem 2	SLT
2. A follow-up meeting on the Evacuation Process was held this Tuesday to discuss improvements and future approaches. After finalization, the clarified process will be communicated to staff and rescheduled drill date will be determined by SET.	Ongoing	SET
3. Arek provided updates regarding the Science & Wellness project, which has progressed smoothly to the next stage. SLT reviewed and confirmed the design concept.	Ongoing	SLT
4. SLT reminds that the Lunar New Year Dinner is scheduled for Friday, January 29, 2027.	Jan 27, 2027	SLT
5. The Marketing and Admissions departments will give a presentation to SLT next week.	Week 15	Marketing & Admissions